

WINDOWS 7 SIG CLASS #7

September 20, 2010

An Overview

Windows 7

- ▣ Using Version
 - “Windows 7 Home Premium”
 - 64 Bit

Windows 7

September 20, 2010

Window 7 SIG # 7

Getting Started

Windows 7 Desktop

Windows Views

Windows 7 Aero

Toolbar

Libraries

Jump Lists

Getting Started

Windows 7 includes an easy access to information

Search for “getting Started



The following options become available



The image shows a screenshot of the Windows 7 'Welcome' screen. At the top, there is a navigation bar with 'All Control Panel Items' and 'Getting started'. Below this, a large blue banner features a computer monitor icon on the left and the text 'Go online to find out what's new in Windows 7' on the right. Underneath the banner, there are two columns of options, each with an icon and a text label. The word 'welcome' is faintly visible in the background of the banner area.

Go online to find out what's new in Windows 7

- Discover new features that can help you be productive, stay safer, and have fun
- Find out everything you need to know about setting up your computer

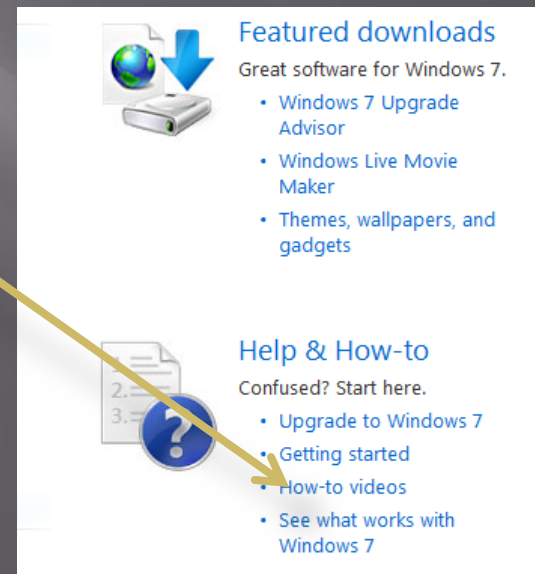
Go online to learn more

welcome

	Go online to find out what's new in Windows 7		Personalize Windows
	Transfer files and settings from another computer		Use a homegroup to share with other computers in your home
	Choose when to be notified about changes to your computer		Go online to get Windows Live Essentials
	Back up your files		Add new users to your computer
	Change the size of the text on your screen		

Windows 7 Tutorials

Help available from the Microsoft Windows 7 WEB Site
Click on “How-to videos”



Featured downloads
Great software for Windows 7.

- Windows 7 Upgrade Advisor
- Windows Live Movie Maker
- Themes, wallpapers, and gadgets

Help & How-to
Confused? Start here.

- Upgrade to Windows 7
- Getting started
- **How-to videos**
- See what works with Windows 7

Windows 7 Desktop

- ▣ Shut Down can be customized
- ▣ Search improved
 - Can search files, external drives, Web, even inside files
- ▣ Many Themes to choose from
- ▣ Gadgets
- ▣ Switching between opened Windows
- ▣ Change your User Account picture
- ▣ Set Screen resolution
 - Enlarge text
- ▣ System Clock

Windows 7

The desktop

Program Window

Gadgets

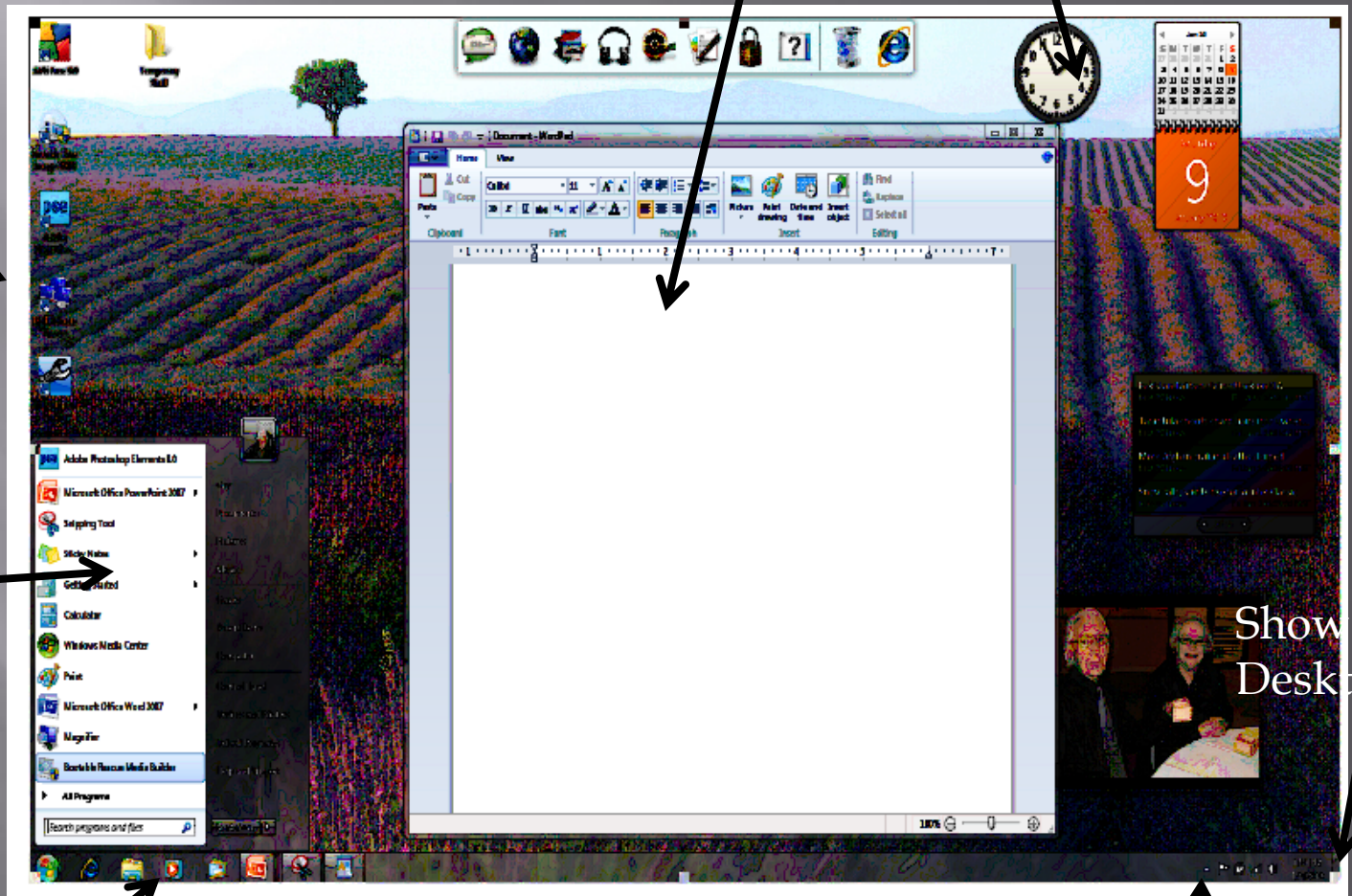
Icons

Start Menu

Taskbar

Notification Area

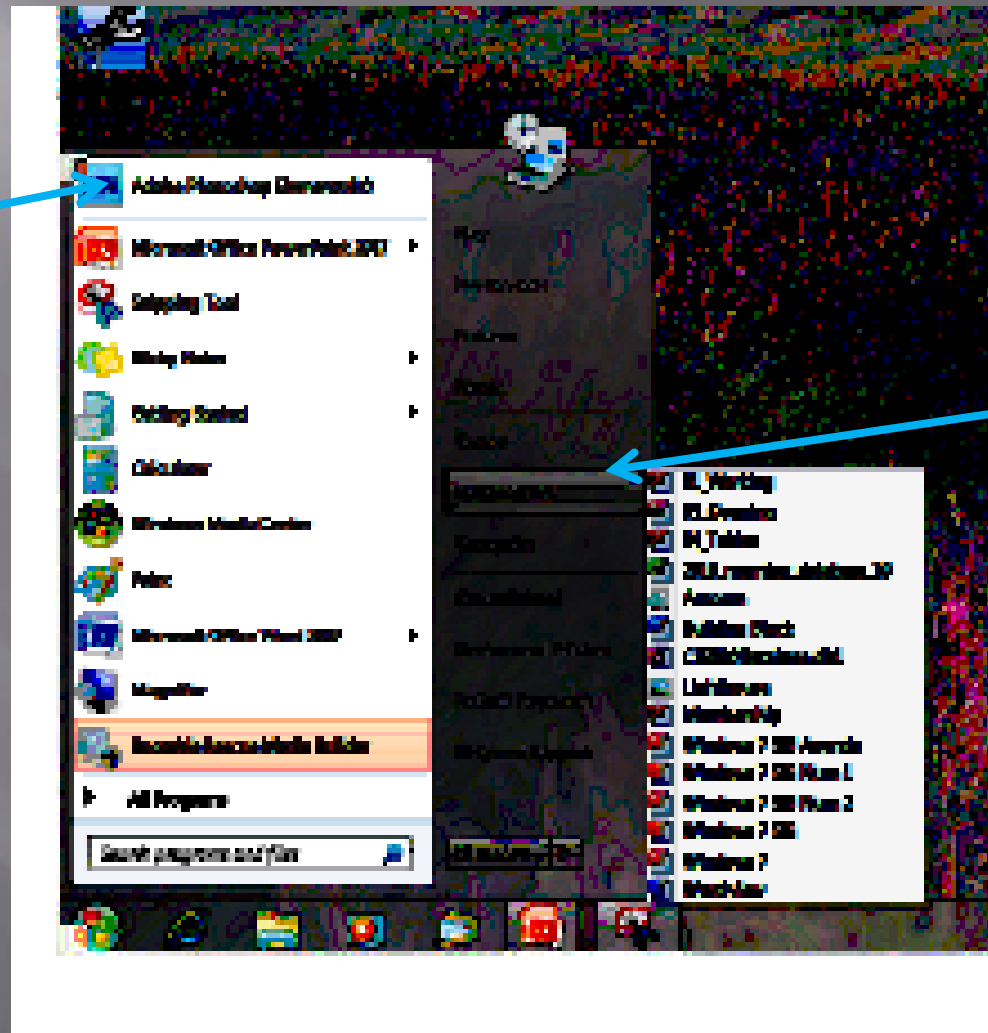
Show Desktop



Windows 7

The Start Menu

Program Pinned to
The Star Menu
(above the line)



Recent
Items
List

Windows 7 Aero

- ▣ Show Desktop – Rectangular Block of Notification Bar (Bottom Right Corner of Screen)
- ▣ Peek – Mouse over Icons
- ▣ Switch Windows – Alt. + Tab
- ▣ 3D Switch – Windows Key + Tab
- ▣ Windows Shake
- ▣ Snap to edges
- ▣ Glass Like Windows
- ▣ Switch Off Aero (XP Like)
 - Choose Windows 7 Basic or Classic

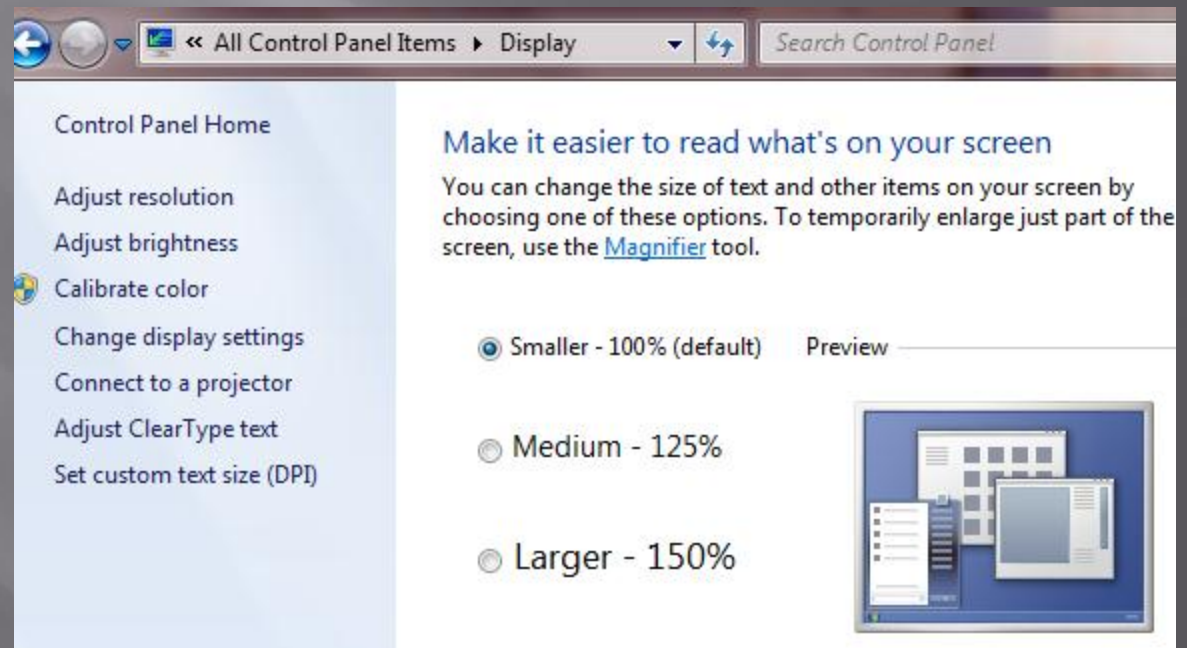
Windows 7 ToolBar

- ▣ Several Available
 - Address
 - Desktop
 - List
 - New
 - Other if supported (Tablet, Language)
- ▣ Right Click empty space on TaskBar and select the desired ToolBar

Make Text Larger or Smaller

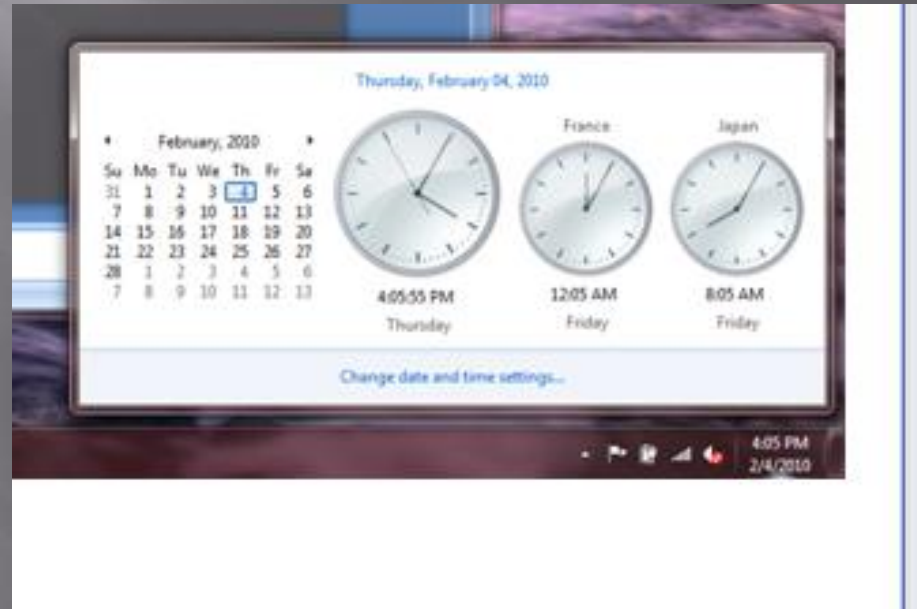
On Control Panel, click Display

Select the appropriate size



System Clock

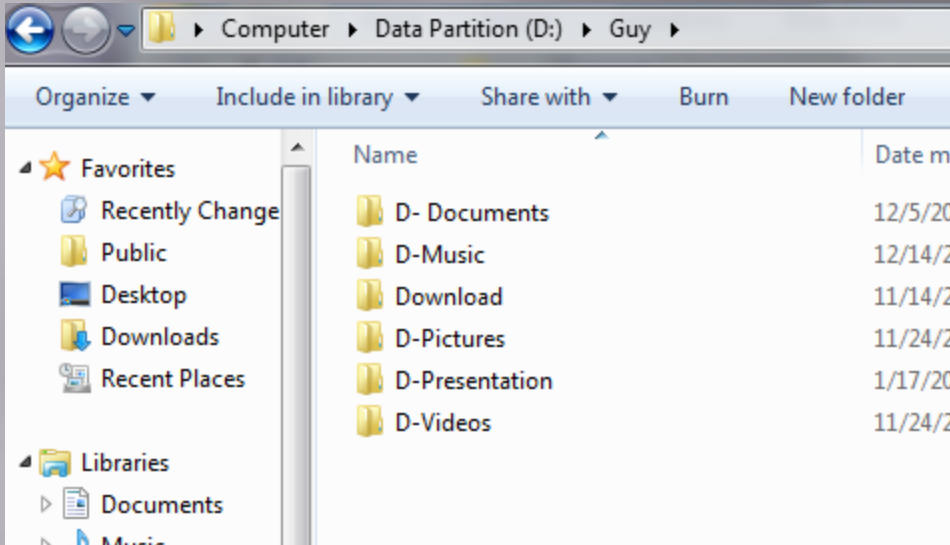
Can be customized to show up to 3 different clocks



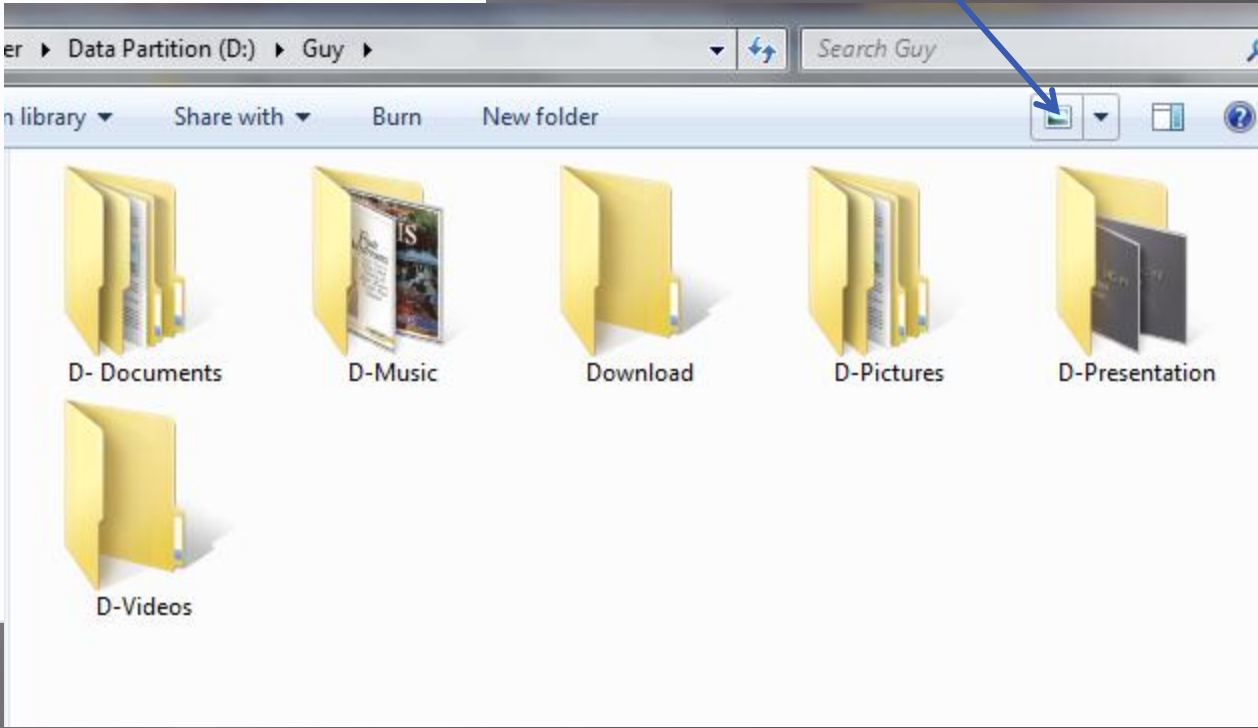
Windows 7 Views

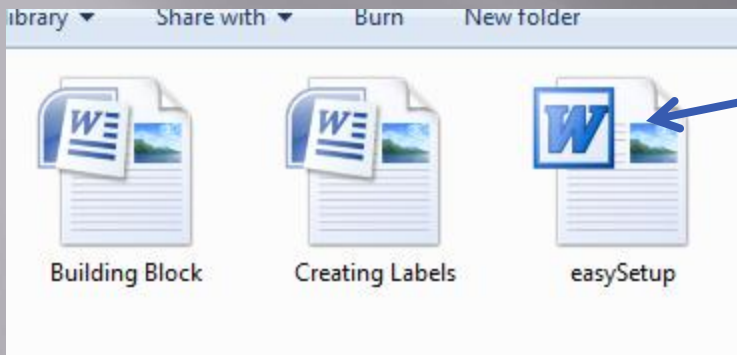
- ▣ Windows Explorer five views
 - Icons
 - List
 - Details
 - Tiles
 - Contents
- ▣ Preview
- ▣ Show File Extension
 - Organize – Folder Options

Windows 7 Explorer

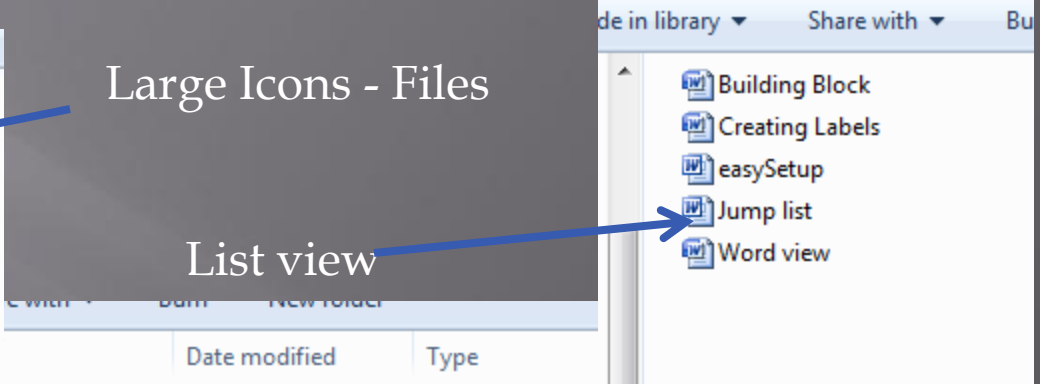


Select View - Here "Large Icon" Folder view





Large Icons - Files

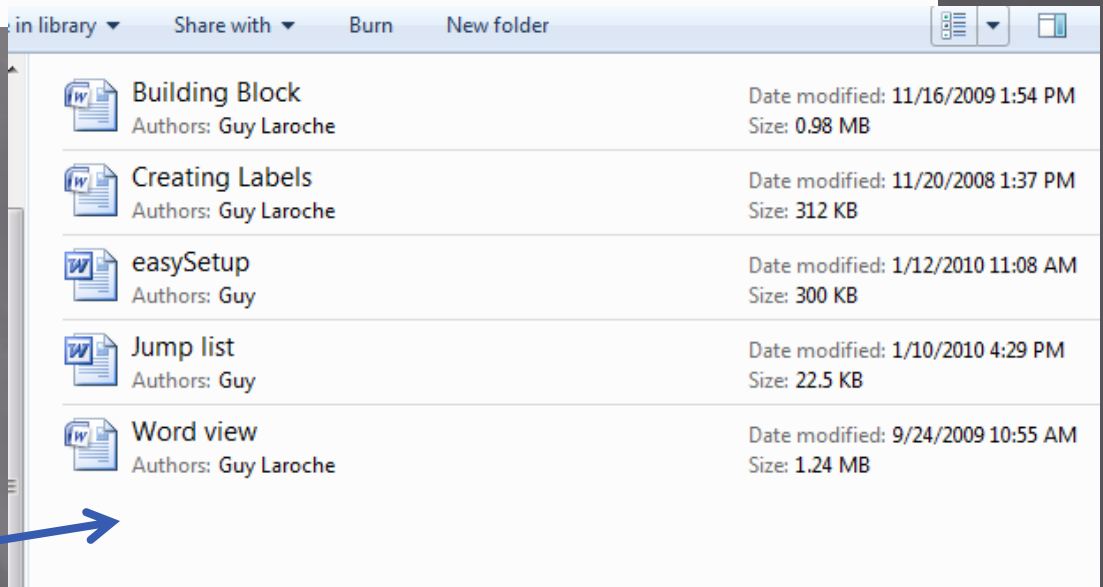
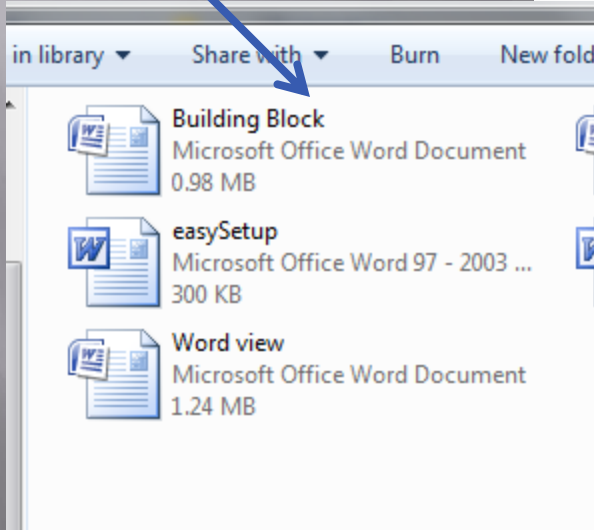


List view

Details View

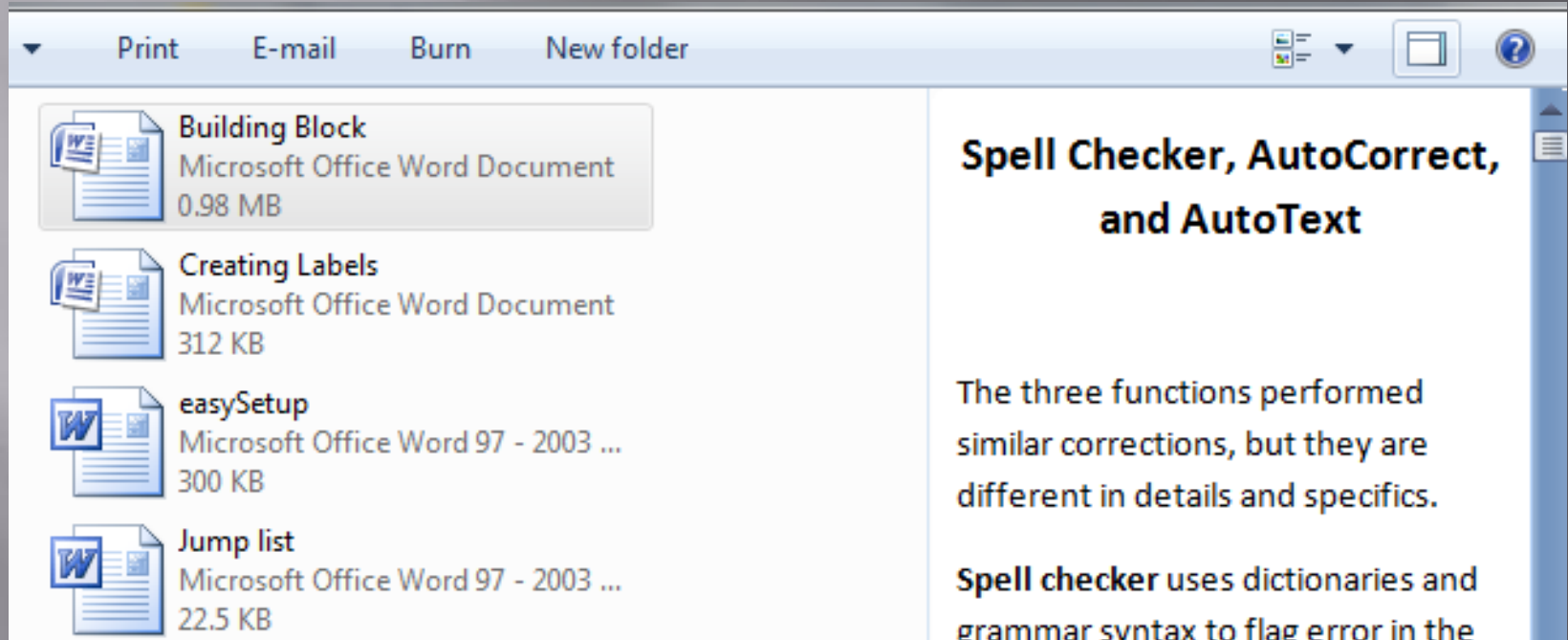
Name	Date modified	Type	Size
Building Block	11/16/2009 1:54 PM	Microsoft Office ...	1,012 KB
Creating Labels	11/20/2008 1:37 PM	Microsoft Office ...	313 KB
easySetup	1/12/2010 11:08 AM	Microsoft Office ...	301 KB
Jump list	1/10/2010 4:29 PM	Microsoft Office ...	23 KB
Word view	9/24/2009 10:55 AM	Microsoft Office ...	1,272 KB

Tiles view



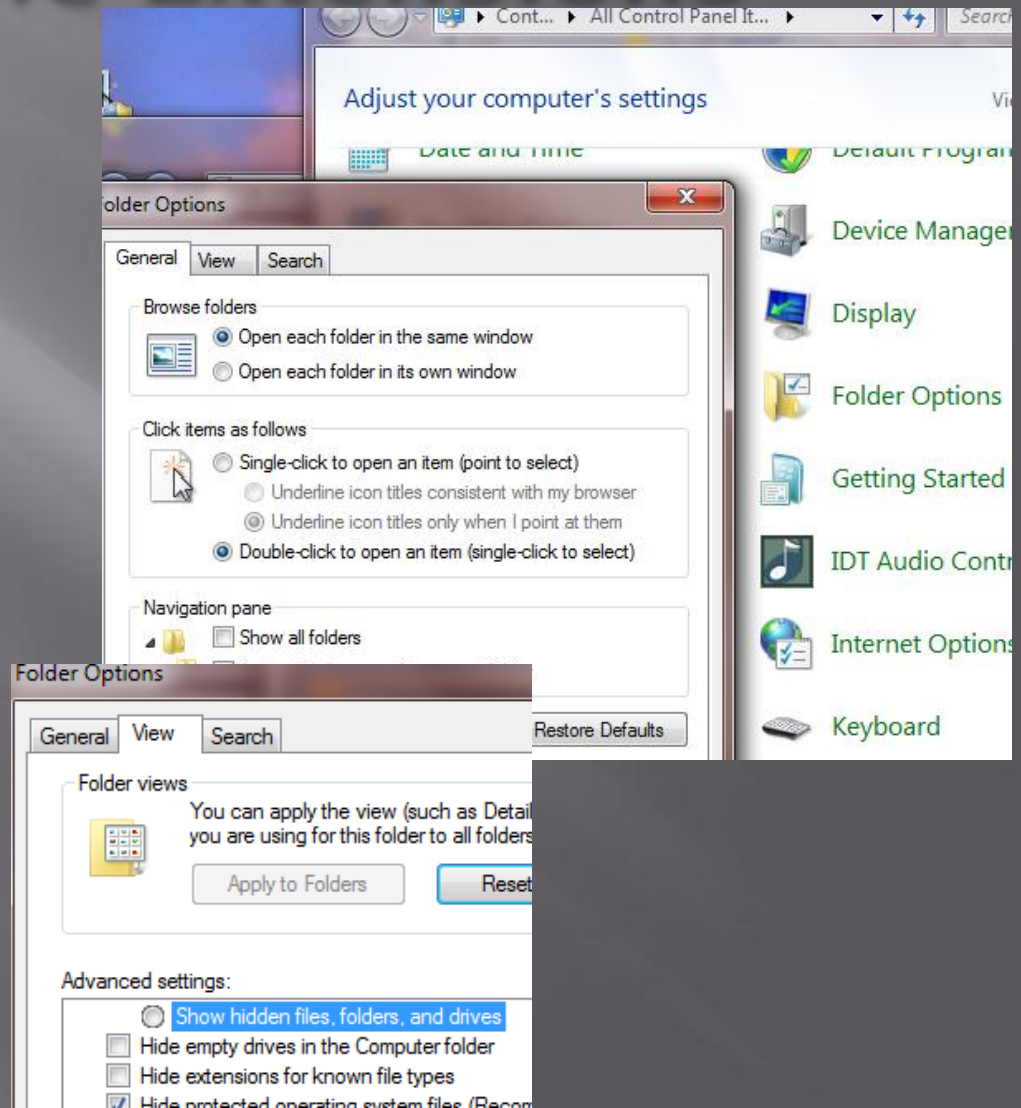
Contents view

Using File Preview



Show File Extensions

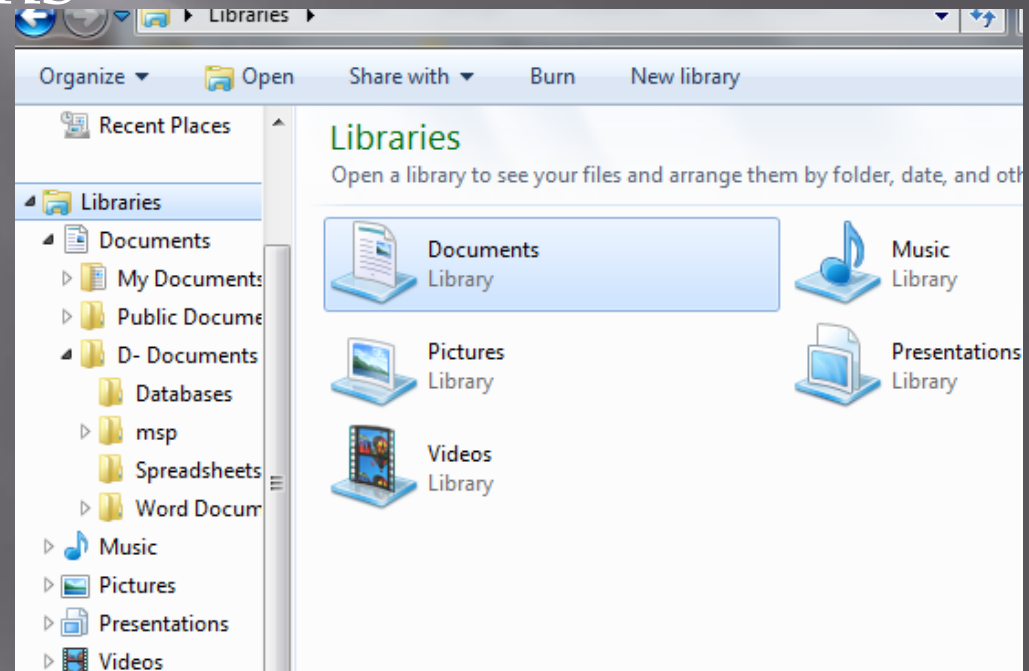
In Control Panel,
click Folder Options
In View tab, remove
Check mark in
Advanced Settings –
Hide Extensions for
Known File Types



Windows 7 Libraries

- ▣ New with Windows 7
- ▣ A step above the Folder concept
- ▣ Not physical location
- ▣ Default Contains

- Documents
- Pictures
- Music
- Videos



Windows 7 Libraries

- ▣ Documents, Pictures, Music, Videos are Physical Locations as in XP or Vista
- ▣ Can Contain External Drive or Computer
- ▣ Do not Include Flash Drive or CD/DVD
- ▣ Other Libraries can be Created
- ▣ Folder Within a Library can be Created

Windows 7 Jump Lists

- ▣ New concept in Windows 7
- ▣ Access to Jump List - Right Click
- ▣ Addition to Taskbar and Start Menu
 - Menu of options (related to Programs)
 - Programs or Commands
 - List of Recent Documents
- ▣ You can Add Files or Folders to A Jump List
- ▣